

BRaille BUSINESS CARD ORDER FORM

Simply complete the fillable form, print and mail it with your pre-printed, pre-cut business cards for braille embossing. Our address is on the end of this form. Alternatively, you can submit this form via email to info@intouchbraille.com with your method of payment.

INFORMATION TO BE BRAILLED: (A Maximum of 4 lines with a maximum of 13 characters for each line applies).

NOTE: Capital letters are considered 2 characters. Typically, the 4 lines of text include:

Company name													
Cardholder name													
Other													
Phone number													

If you are having difficulty meeting the 13-character restriction for braille business cards, please contact us for alternate suggestions at info@intouchbraille.com or 819-431-9291.

PLEASE INDICATE: Where you would like to have the information embossed: **Front** **Back**

PRICING: (Shipping & taxes Extra)

Pre- Printed & Pre-Cut Business cards are as follows
 500 Cards **\$74.95 per cardholder**
additional 500 Cards \$62.95 for same cardholder

PAYMENT METHOD:

Invoice
 Cheque
 (please make cheques payable to InTouch Braille)
 e-transfer to info@intouchbraille.com
 HST/GST Exempt No. _____

SHIPPING ADDRESS:	INVOICE TO: (if different from Shipping)
Attention:	Attention:
Address:	Address:
City:	City:
Province:	Province:
Postal/Zip Code:	Postal/Zip Code:

Braille embossed business cards will be returned to you within 2 weeks from the day received. Our standard method of delivery is Canada Post or Fed-ex ground, unless you specify otherwise.

We recommend you send us this order form with your business cards via courier, or can be dropped off at the address below:



MAIL THIS ORDER FORM WITH YOUR BUSINESS CARDS TO:
InTouch Braille c/o T-Base Communications
885 Meadowlands Dr. East Suite 401 Ottawa, ON K2C 3N2